COMPANY NAME: Auditor:

DIVISION OR SITE: Audit date:

#

# SCOPE OF AUDIT:

#

# OBJECTIVES OF AUDIT:

1. Identify opportunities to reduce resource usage throughout the value chain and/or product lifecycle.
2. Identify opportunities to avoid, re-use, or recycle waste streams.

#

# CRITERIA FOR ASSESSMENT

#

| **TIME** | **FUNCTION OR PROCESS** | **AUDITEE(S)** |
| --- | --- | --- |
| 9.00AM | Entry Meeting | As stated on Agenda |
| 9.15AM | Waste survey |  |
| 11.15AM | Review of wastes and origins |  |
| 11.30AM | Waste management procedures |  |
| 12.30PM | Lunch break (as time allows) |  |
| 1.00PM | Process audit -  |  |
| 2.00PM | Process audit -  |  |
| 2.30PM | Process audit -  |  |
| 3.00PM | Process audit -  |  |
| 3.30PM | Auditor preparation for exit meeting |  |
| 3.45PM | Exit Meeting | As stated on Agenda |

NOTES:

Additional processes for audit will be identified and agreed with Auditee at audit.